

# Sylvan Verona Beach Resort Association

PO Box 515

Sylvan Beach, NY 13157

March 7, 2017

Dear Valued Vendor,

First off, I would like to introduce myself. My name is Christine Clements and I have been designated the Vendor Coordinator by the Sylvan Verona Beach Resort Association (SVBRA). We strongly believe that having a vendor coordinator is essential in making these crafting events a success for all involved.

In addition to having a Vendor Coordinator, there have been the following exciting changes:

**\* Lower Vendor Fees**

**\* Streamlined Approval Process**

We have been working diligently on the schedule of events for the up and coming season.

I have attached a schedule of our 2017 craft event schedule with pricing, the Vendor Application, Agreement and Hold Harmless forms. Please send the application, agreement and hold harmless forms as these are all required. **Checks should be made payable to the Sylvan Verona Beach Resort Association.** Upon approval (or denial), you will be notified via phone or email.

We are very enthusiastic about the approaching season and look forward to working with all of you. If you have any vendor questions, please feel free to contact me. My information can be found below.

Christine Clements

SVBRA Vendor Coordinator

315-440-5332

Email: [vendinginfo@sylvanbeachny.com](mailto:vendinginfo@sylvanbeachny.com)

# 2017 SVBRA Craft Event Schedule

Farmers Market: Every Tuesday: June 20th - September 26th

Agricultural Vendor: 10x10 - \$10 OR 20x10 - \$15

Crafter: 10x10 - \$15 OR 20x10 - \$25

Hours: 9 a.m. - 6 p.m.

Bike Night: Every Tuesday: May 30th - September 5th

10x10 - \$15 OR 20x10 - \$25

Hours: 5 p.m. - 8 p.m.

Car Cruise Nights: Every Thursday: May 25th - September 7th

10x10 - \$15 OR 20x10 - \$25

Hours: 4 p.m. - 8 p.m.

Weekend Events: Pricing is for the whole weekend

10x10 - \$85 OR 20x10 - \$125

Hours: 9 a.m. - 8 p.m.

Memorial Weekend: May 25th-29th

July 4th Celebration: June 30th-July 5th

Pirate's Weekend: July 21st-23rd

Canal Fest: August 11th-13th

Labor Day Weekend: September 1st-4th

1 Day Events:

10x10 - \$40 OR 20x10 \$65

Hours: 9 a.m. - 8 p.m.

Luau: August 5th

Summer Games: August 19th

Season Vendor Pass: Includes all events on this sheet. A potential savings of over 50%!!!

10x10 - \$525 OR 20x10 - \$725

# 2017 Vendor Application

**Business Name:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

\_\_\_\_\_

**Person to Contact:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Type of Merchandise Being Sold:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Events I am Interested In (Please also denote the space size of 10x10 or 20x10 needed for each event):** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Checks can be made payable to The Sylvan Verona Beach Resort Association.**

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For Office Use Only:

SVBRA Review/Approval & Date \_\_\_\_\_

Village of Sylvan Beach Review/Approval & Date \_\_\_\_\_

## 2017 VENDOR AGREEMENT

1. Vendors will be located as directed by the vendor coordinator. Vendors will be able to enter the park to set up the eve before the event begins. All vehicles will need to be removed from the park at least 1 hour before the event begins.
2. All vendors must cease sales no later than 10:00 p.m. each evening of the event. All fixtures, vehicles, etc. must be removed from the park no later than 11 p.m. at the end of the event.
3. Once a vendor is approved, they are approved for the season, **IF AND ONLY IF**, the type of merchandise being sold does not change. Any changes in merchandise being sold must be resubmitted to the SVBRA for approval no later than 48 business hours before the event.
4. Vendors are NOT allowed to "share" a space.
5. No refunds will be given within 14 days of any event.
6. All persons and activities must comply with all applicable Village, State, County and Federal laws and statutes.
7. Vehicles may enter the park the minimum amount necessary to load or unload displays or other approved items. Vehicles may be parked in the south end of the villages main parking lot for free. A copy of the parking pass must be displayed in the vehicle on the dash.
8. All vendors, performers, concessionaires, etc., must take all of their own garbage out with them. Village waste containers may only be used by visitors or residents.
9. No shrubbery, trees, benches, waste containers or other park property shall be moved or disturbed.
10. No food or drinks are allowed for sale in the Park without specific authorization by the SVBRA. Alcoholic beverages may not be consumed, possessed or offered for sale by anyone in the Park.
11. No gambling is allowed in the Park.
12. All vendor activities, musical performances, etc. are not allowed after 11:00 p.m.
13. The SVBRA reserves the right to prohibit use or further use by any vendor or activity that violates the conditions of use or is not in the best interests of the Village. This determination can be made by the SVBRA, Mayor, Village Administrator or Codes Enforcement Officer.
14. Certificate of insurance naming the following as additional insureds, with a minimum limit of \$1,000,000 occurrence/\$2,000,000 aggregate: The Village of Sylvan Beach 808 Marina Drive Sylvan Beach, NY 13157 AND OLESMA, Inc. PO Box 515 Sylvan Beach, NY 13157. Along with this a 30 Day Notice of Cancellation Endorsement is added to the Vendor's insurance policy, 10 days for Cancellation for Non-Payment and such Endorsement is mailed to:  
OLESMA, Inc., P.O. Box 515, Sylvan Beach, NY 13157

Signature: \_\_\_\_\_

# HOLD HARMLESS

To the fullest extent permitted by law, VENDOR will indemnify and hold harmless OLESMA, INC., and THE VILLAGE OF SYLVAN BEACH, their officers, directors, partners, representatives, agents and employees from and against any and all claims, suits, liens, judgments, damages, losses and expenses, including legal fees and all court costs and liability (including statutory liability) arising in whole or in part and in any manner from injury and/or death of person or damage to or loss of any property resulting from the acts, omissions, breach or default of VENDOR, its officers, directors, agents and employees. The foregoing indemnity shall include injury or death of any employee of the VENDOR and shall not be limited in any way by an amount or type of damage, compensation, or benefits payable under any applicable workers compensation, disability benefits or other similar employees benefit act.

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Print VENDOR Name/Business Name

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Date

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VENDOR Signature