

Sylvan Verona Beach Resort Association
PO Box 515
Sylvan Beach, NY 13157

Dear Valued Vendor,

Hello! Let me introduce myself. My name is Christine Clements and I am the Vendor Coordinator for the Sylvan Verona Beach Resort Association (SVBRA).

We strongly believe that having a vendor coordinator is essential in making events successful! We have been working diligently on the schedule of events for the up and coming season.

I have attached a schedule of our 2018 Vendor events, the Application, Agreement and Hold Harmless forms.

Upon submitting please be sure to include all forms and payment as they are required for approval. - You will be notified via phone or email if you are approved or denied.

We are very enthusiastic about the approaching season and look forward to working you.

If you have any vendor questions, please feel free to contact me. But please keep in mind I hold a full-time job, I will do my very best to get back to you as quickly as possible. Email and text are also alternative options for communicating with me.

Christine Clements
SVBRA Vendor Coordinator
315-440-5332
Email: vendinginfo@sylvanbeachny.com

2018 VENDOR AGREEMENT

1. Vendor spots will be located as directed by the vendor coordinator. Vendors will be able to enter the park to set up either the eve before or the morning of the event (2 Hours Prior)- All vehicles will need to be removed from the park at least 30 Min before the event begins. Parking is in the back lot behind the Amusement Park. Handicap Parking is available upon request.
2. All vendors must cease sales no later than 10:00 p.m. each evening of the event. All fixtures, vehicles, etc. must be removed from the park no later than 11 p.m. at the end of the event.
3. Once a vendor is approved, they are approved for the season, IF AND ONLY IF, the type of merchandise being sold does not change. Any changes in merchandise being sold must be resubmitted to the SVBRA for approval no later than 48 business hours before the event.
4. Vendors are NOT allowed to "share" a space.
5. No Refunds will be given once a vendor has been approved, and payment has been submitted.
6. All persons and activities must comply with all applicable Village, State, County and Federal laws and statutes.
7. Vehicles may enter the park the minimum amount necessary to load or unload displays or other approved items. Vehicles may be parked in the south end of the villages main parking lot for free. A copy of the parking pass must be displayed in the vehicle on the dash.
8. All vendors, performers, concessionaires, etc., must take all their own garbage out with them. Village waste containers may only be used by visitors or residents.
9. No shrubbery, trees, benches, waste containers or other park property shall be moved or disturbed.
10. No food or drinks are allowed for sale in the Park without specific authorization by the SVBRA. Alcoholic beverages may not be consumed, possessed or offered for sale by anyone in the Park.
11. No gambling is allowed in the Park.
12. All vendor activities, musical performances, etc. are not allowed after 11:00 p.m.
13. The SVBRA reserves the right to prohibit use or further use by any vendor or activity that violates the conditions of use or is not in the best interests of the Village. This determination can be made by the SVBRA, Mayor, Village Administrator or Codes Enforcement Officer.
14. Certificate of insurance naming the following as additional insureds, with a minimum limit of \$1,000,000 occurrence/\$2,000,000 aggregate: The Village of Sylvan Beach 808 Marina Drive Sylvan Beach, NY 13157 AND OLESMA, Inc. PO Box 515 Sylvan Beach, NY 13157. Along with this a 30-Day Notice of Cancellation Endorsement is added to the Vendor's insurance policy, 10 days for Cancellation for Non-Payment and such Endorsement is mailed to: OLESMA, Inc., P.O. Box 515, Sylvan Beach, NY 13157

New this year:

15. If you do not have insurance, the SVBRA can provide this for a fee of \$64/event. There are no additional costs added to this fee. This is simply a service we have decided to provide to any vendors needing it.

Signature: _____

2018 SVBRA Vendor Event Schedule & Pricing

Farmers Market: Every Tuesday: June 26th - September 25th

10x10 - \$10 OR 20x10 - \$15 Season Pass- \$110.00 Includes Farmer's Market Only

Hours: 1pm-7pm

Bike Night: Every Tuesday: June 5th - August 28TH

10x10 - \$10 Per Week OR 20x10 - \$15 Season Pass- \$110.00 Includes Bike Night Only

Hours: 5pm-8pm

Car Cruise Nights: Every Thursday: May 31st - September 6th

10x10 - \$10 OR 20x10 - \$15 Season Pass-\$110.00- Includes Car Cruise Only

Hours: 5pm-8pm

Farmer's Market OR Bike Night and Car Cruise All Inclusive- \$200.00

Weekend Events: Hours: 10am-8pm – We ask that you do not break down before 8pm, as we are advertising these shows- please let us know prior if you need to break down early. Vendors needing to break down early will be located accordingly.. Also please note, those not able to participate in the whole weekend event will be placed accordingly.

Pricing:

10x10 - \$95 Or \$40 Per Day

20x10 - \$135 Or \$60 Per Day

Memorial Weekend: May 25th-28th

July 4th Celebration: July 4th -July 8th

Pirate's Weekend: July 20th-22nd

Canal Fest: August 10th-12th

Labor Day Weekend: August 31st-September 3rd

Weekend Events All Inclusive:

10x10 - \$400

20x10 - \$600

1 Day Events:

10x10 - \$40 OR 20x10 \$60

Hours: 9am-5pm

1- Antiques: ONLY antiques will be allowed - May 20th

2- Corvette Show: Sunday July 29th (Location will be on the North Side of Eddie's- Limited Amount of Space Provided- First Come, First Serve Basis.)

3- Jeeps @ The Beach: Sunday August 5th (Location TBD)

Pricing Includes 1 Parking Pass. This parking pass may be picked up at A&A Treasures located on 11th Ave. prior to the events.

Vendors needing electricity - \$20/event. Please fill out the application and make payment accordingly.

Season Vendor Pass: Includes all events all days of the week. A potential savings of over 50%!!!

10x10 - \$575 OR 20x10 - \$775

2018 Vendor Application

Business Name: _____

Business Address: _____

Person to Contact: _____

Email: _____

Phone: _____

Website: _____

Facebook: _____

Type of Merchandise Being Sold: _____

Events I am Interested In (Please also denote the space size of 10x10 or 20x10 needed: _____

Insurance is Needed: Please circle one. YES NO Please add \$64/ event

Electricity is Needed: Please circle one. YES NO Please add \$20/event

Checks can be made payable to The Sylvan Verona Beach Resort Association.

Payment in full is needed AT LEAST 1 full week before the event.

For Office Use Only:

SVBRA Review/Approval & Date: _____

Village Review/Approval & Date: _____